ÉCOLE NORMALE SUPÉRIEURE DE LYON

WELCOME BOOKLET

international students
You have chosen to come to the École normale supérieure de Lyon and we are happy to welcome you. Each new academic year is a great moment for our School, for those who meet up again after the summer break and even more so for those who are starting their first academic year at ENS de Lyon. This year, for the second year in a row, the beginning of the school year may not take place as usual. However, and despite whatever health measures we must adopt, I would like to offer my best wishes for this new school year at ENS de Lyon, however peculiar it may be due to the health crisis, and I wish to extend the warmest welcome to you all.

As I am writing, the teams at ENS de Lyon are preparing the start of the school year based on several scenarios, everything will be ready for face-to-face classes, but it is possible, however, that some of the onboarding and information meetings, or even teaching activities will take place with reduced numbers, or perhaps in hybrid mode, mixing face-to-face classes and distance learning. Everything will be done by the teaching teams and administrative departments so that the School offers you the best welcome and that you feel at home as quickly as possible, to study, teach, work, and even live here in Lyon, in the best conditions. As you meet everyone and discover the School, we hope you will learn to share and love the spirit that drives us, as well as our passion for expertise, curiosity and excellence. I hope that the health context will be such that you can discover the campus, the abundant activities of its training departments, research laboratories, as well as the services and associations that the School provides. All this is the fruit of a history of which we can all be proud of, which anchors us in the French tradition of the Écoles normales supérieures, puts Lyon on the map and invites us to explore the ever-changing universe of knowledge and its challenges.

Today, ENS de Lyon is still recognized among the 5 most successful higher education and research institutions in France*, and among the 10 best research small universities in the world**. We are proud of this recognition, which corresponds to our vision of a resolutely international knowledge-based society, in touch with the challenges of contemporary societies. Our campus is also international, with no fewer than 70 nationalities represented.

Before you get to know the School, you will surely need help and guidance to help you find your way around campus and understand how the School works, and even more so, if part of the school year takes place remotely. This guide is therefore here to provide you with all the information and useful contacts you need.

Welcome to ENS de Lyon!

Jean-François Pinton
President of ENS de Lyon
COVID-19: PLEASE RESPECT THE HEALTH MEASURES

Health measures change frequently, they are communicated as and when and updated on the ENS de Lyon website, our intranet, and on-site display screens.

If you have a specific authorization request or a question related to the health situation, please contact suivi.covid19@ens-lyon.fr

SUMMARY

Covid Warning

ENS DE LYON

Key figures
Organization of ENS de Lyon
ENS de Lyon, study for research
The Office of International Affairs (DAI)
Lyon, an ideal city for students

THE COMMITMENTS OF ENS DE LYON

Equality and non-discrimination
Sustainable development
Your rights

ACADEMIC CALENDAR

PRIOR TO YOUR DEPARTURE

Getting admitted
Finding accommodation
Obtaining a visa
Preparing for departure
What to pack

UPON ARRIVAL

How to get to Lyon
Get to ENS de Lyon
Finalize your accommodation
Housing allowance
Register at ENS de Lyon
Obtain your residence permit
Bank account
Get your health insurance
Transportation
Multiservice university card
IT accounts

STUDENTS’ PRACTICAL INFORMATION AT ENS DE LYON

Food and dining
Mail
Fire safety and security

SERVICES YOU MAY USE

The Diderot de Lyon Library
Reprography
IT services
Information communication
Preventive medicine service

STUDENT LIFE

Student associations
Sports
Solidarity Fund for Student Initiatives (FSDIE)
Alumni office
Cultural facilities
Jeunes Ambassadeurs’ program
Culture

EMERGENCY NUMBERS

USEFUL LINKS

Lyon campus
Transportation
Events, leisure and culture
Universities
## 2020 KEY FIGURES

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students</td>
<td>2469</td>
</tr>
<tr>
<td>Teachers and Researchers</td>
<td>548</td>
</tr>
<tr>
<td>PhD Students</td>
<td>446</td>
</tr>
<tr>
<td>Technical and Administrative Staff</td>
<td>589</td>
</tr>
<tr>
<td>Nationalities on Campus</td>
<td>69</td>
</tr>
<tr>
<td>Research Laboratories</td>
<td>22</td>
</tr>
<tr>
<td>Institut Universitaire de France Members</td>
<td>47</td>
</tr>
<tr>
<td>CNRS Medals</td>
<td>54</td>
</tr>
<tr>
<td>Académie des Sciences Members</td>
<td>8</td>
</tr>
<tr>
<td>Startups</td>
<td>12</td>
</tr>
</tbody>
</table>
France. This label recognizes the quality of the institution’s welcome, facilities, the training and pedagogical support, accommodation (priority housing in student residences is granted) and quality of life on campus, as well as the quality of post-graduation follow-up.

THE OFFICE OF INTERNATIONAL AFFAIRS (DAI)

The Office of International Affairs (DAI) promotes, coordinates and implements the international policy of ENS de Lyon.

Its goals:
- increase ENS de Lyon’s outreach on the international scene, by assisting the implementation of the communication policy and promotion of ENS de Lyon;
- ensure the monitoring of developments in research and training on an international level;
- develop and coordinate partnerships on an international level (training and research);
- foster, manage and promote mobility, both inbound and outbound (for students, teachers-researchers, administrative staff, etc.);
- lead and assist in international projects;
- coordinate activities with internal and external partners.

ORGANIZATION OF THE INTERNATIONAL AFFAIRS DIVISION (DAI)

Director: Philippe Maurin
Responsible of Student Mobility Office: Élodie Meynard
Responsible of International Cooperation and Partnerships: Karin Kim Lim
The DAI is located on the ground floor of D2 building, Descartes campus (see p. 18-19).

• Contact: Nadine Donguy (Incoming mobility) international@ens-lyon.fr

TOPICS

The city boasts a rich history and buzzing cultural life. It’s renowned for its spectacular Fête des Lumières, atmospheric concerts during the Nuits de Fourvière, rambles movie buffs during the Lumière Film Festival and hosts the world-known Contemporary Art Biennial and Dance Biennial.

In 2020, the magazine L’Étudiant qualified Lyon as the 2nd top French city for students. Also, in the QS World University Ranking, Lyon is one of the best cities in the world for international students (2nd in France and 50th in the world).

Come and see for yourself!
EQUALITY AND NON-DISCRIMINATION

EQUALITY REFERENCE CONTACT

PEOPLE AND EQUALITY OFFICER

An equality charter was signed in 2013 by the Ministries of Women’s Rights and Higher Education, Research and Innovation. Equality advisors have been appointed at ENS de Lyon, who are responsible, on a daily basis, of communicating a culture of equality, preparing students to develop in their professional environment, ensuring the prevention of discrimination on the grounds of gender or sexual orientation and ensuring the general climate of respect. The Equality advisors will work very closely with all departments to combat gender-based and sexual violence at the School. An Equality Officer will coordinate all the measures put in place. It is in this context that ENS de Lyon has set up several measures in favor of the diversity of staff and professional equality, striving to develop even further, a culture of equality and fight against discrimination. In 2017, the president of ENS de Lyon signed a pledge for the fight against gender-based and sexual violence (referred to as VSS in French). In 2018, the Ministry of Higher Education, Research and Innovation launched the Stop Gender-Based and Sexual Violence in Higher Education campaign to raise awareness among all communities.

• Contacts: Equality Advisors: Yan Li Le Dantec and Natacha Portier
  referentes.egalite@ens-lyon.fr
  mission.egalite@ens-lyon.fr

THE EQUALITY PLAN

The Equality Plan* of ENS de Lyon establishes the strategy and the action plan applicable in the establishment. The system to combat gender-based and sexual violence, harassment and discrimination is part of the Equality Plan.

GENDER-BASED AND SEXUAL VIOLENCE: REPORTING AND HELPLINE

If you are a victim or witness of gender-based or sexual violence or any form of discrimination and harassment, you are encouraged to report it.

• One centralized email address:
  signalement.violences.discriminations@ens-lyon.fr
  An anonymous form can also be used

*Submitted to the governing bodies of ENS de Lyon in June and July 2021.
The Equality Advisor and the Equality Officer are the only persons authorized to read the messages in this specific email box and are legally obliged to respect total confidentiality.

The Counselling Service: the person who reports an incident of gender-based or sexual violence can talk to a team of 2 people, who then draw up a report that is then transmitted to the relevant team dealing with Gender-based and Sexual Violence within the institution.

MANAGEMENT OF INDIVIDUAL SITUATIONS

On the basis of the report from the Counselling Service, an action group will give guidance to the victim and offer him/her all forms of psychological support including access to professional counselling, medical help and psychologists. It will also suggest different steps of action depending on the situation. This unit can be mobilized on a weekly basis, to provide necessary support to the victims. It is made up of the Equality Officer; the Equality Advisor, representatives from the medical department, the HR Director, the Directorate of Legal Affairs and representatives of staff and students.

According to the recommendations of the action group, the administration of ENS de Lyon takes the necessary measures for the protection of victims and, if necessary, refers the matter to the police and takes the relevant legal action. Confidentiality is guaranteed and the anonymity of victims can be preserved. In accordance with article 40 of the Code of Criminal Procedure, every public official is obliged to report crimes and offenses which he or she is aware of, when carrying out his or her duties, to the public prosecutor.

TRAINING AND AWARENESS CAMPAIGNS

The prevention commission is responsible for putting forward actions to the entire ENS de Lyon community, to increase the necessary awareness of the risks of sexual and gender-based violence and all forms of harassment and discrimination.

The members of the action group and the prevention commission have received training on the psychosocial and legal aspects of sexual harassment. This aspect is also part of the "Rendez-vous Encadrants" program for group leaders, within the framework of the employer’s legal obligations. ENS de Lyon will integrate the deployment of these training/awareness measures as part of its training plan. Student associations and any person in contact with students in their assignments or functions are also particularly concerned.

A mandatory awareness day, for all newcomers to the School, will be part of the new academic year induction program. Other training and awareness campaigns are carried out throughout the year. The participation of everyone is very important because only the awareness of all communities will create a safe working environment in which everyone can thrive and be successful in their studies.

COMMUNICATION

A massive campaign will take place at the beginning of every new academic year, notably with posters, and then followed by other key communication events to raise awareness among the entire community. If you want to reuse visuals with your students or workplaces, you may contact the ENS de Lyon communication department. The visuals can also be downloaded from the ENS Lyon website.

You can consult all the information on the ENS de Lyon website: in the tab "About us -> Our commitments".

In this section, you will also find the text of the President’s pledge to the fight against sexual and gender-based violence, two CLASCHES documents: the Handbook on sexual harassment and the Practical Guide to Information and Self-Defense, as well as a practical guide for public communication without gender stereotypes.

TRANSIDENTITY

ENS de Lyon is committed to facilitating the use of the first name used on documents and documents that are used internally in the establishment for transgender people. In this context, if you need to change your first name (with or without a certificate from a Town Hall or a High Court), send an email to referenties.egalite@ens-lyon.fr and changement.prenom@ens-lyon.fr.

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THE COMMITMENTS OF ENS DE LYON

SUSTAINABLE DEVELOPMENT

TARGETING SUSTAINABLE DEVELOPMENT

Created in 2020, the Sustainable Development program aims to identify and take stock of the actions and initiatives carried out throughout the School, to better identify needs, contribute to the sharing of information and to support emerging initiatives. Many measures have already been carried out, particularly in the field of renovation/building construction and the management of energy. Sustainable development is one of the strategic objectives of ENS de Lyon for the next 5 years.

• Contact : developpement.durable@ens-lyon.fr
  Sustainable development team / Office: Vincent Baas and Sylvie Duvalet

THE WHOLE SCHOOL IS ACTIVELY INVOLVED

Many administrative departments have integrated the challenges of sustainable development into their respective assignments and functions: sorting waste, encouraging sustainable mobility and working from home, saving energy, renovation and construction of new premises, as well as communicating on subjects such as digital pollution, etc.

The Ecological Transition group brings together teacher-researchers and staff, in cooperation with student associations committed to climate and energy transition.

Student associations are also actively involved: especially EnvertS and poliENS. ENS Ecolo acts as a link between students and administration on all issues related to sustainable development.

EVENTS

Promoting Climate: a collective approach that enables us to benefit from support to achieve of a new carbon balance and define a pathway and an action plan to get there.

Fresque du climat*: an educational tool for the community of ENS de Lyon to raise awareness about the challenges of sustainable development. About twenty leaders have been trained in ENS de Lyon.

Upcoming events with the “Fresque du climat”:
– September 30, 2021, from 2 until 5 pm for students and staff from ENS de Lyon
– October 8, 2021, for the general public, during the Fête de la Science (Science Festival)

*The climate fresco

YOUR RIGHTS

PERSONAL DATA

• Reference texts:

In accordance with the reference texts, ENS de Lyon undertakes to comply with the regulations in force applicable to the processing of personal data. Personal data are collected and processed for a purpose relating to education. The president of ENS de Lyon, Mr. Jean-François Pinton, is the person responsible for this process. Each person whose personal data is collected has a right of access, rectification, opposition, updating and deletion of information concerning them, which they can exercise by contacting the data protection officer appointed by ENS de Lyon at the following address: dpo@ens-lyon.fr.

IMAGE RIGHTS

When you start at ENS de Lyon, you are asked to sign a form for the transfer of your image rights in the context of a use strictly relative to the communication of ENS de Lyon, without commercial purpose. If you do not want your image to be used by ENS de Lyon, please contact communication@ens-lyon.fr.
ACADEMIC CALENDAR

ACADEMIC YEAR 2021-2022

Start of the academic year: Monday August 16, 2021
End of the academic year: Friday September 30, 2022
– 1st semester: from Wednesday September 15, 2021* through Saturday December 18, 2021
– Start of the 2nd semester: from Monday January 10, 2022

• WARNING: changes to scheduled classes due to holiday dates can be made within the administrative deadlines set by the establishment for 2021-2022 (not yet defined).

Dates for Cambridge in Advanced English exam sessions:
Saturday January 8, 2022; Saturday April 23, 2022 and Saturday June 18, 2022.

HOLIDAYS 2021-2022

Fall break: from Saturday October 30, 2021 to Sunday November 7, 2021
Christmas/Holiday break: from Saturday December 18, 2021 to Sunday January 2, 2022
Winter break: from Saturday February 19, 2022 to Sunday February 27, 2022
Spring break: from Saturday April 23, 2022 to Sunday May 1, 2022
Spring public holiday: from Thursday May 26, 2022 to Sunday May 29, 2022

ANNUAL OR WEEKLY ACTIVITIES 2021-2022

Classes for non-specialists: every Monday from 4:30pm to 6:30pm
Sporting activities, cultural activities or student clubs: every Thursday afternoon
“Careers’ Day”: Thursday November 18, 2021 (afternoon)
Meeting with the jury of the competitive entrance exam and the CPGE literary professors: Friday November 19, 2021 (afternoon)
Ski week: from Sunday January 23, 2022 to Saturday January 29, 2022

*Subject to the circular of rentrée.
Students from around the world can come to ENS de Lyon either as part of an exchange program, or through ENS de Lyon’s competitive entrance exam or based on their academic record. They can apply for a Master’s, enroll in a PhD or carry out an internship in one of ENS de Lyon’s laboratories. Study programs are tailored to students’ individual needs and various scholarships can help them fund their stay in France.

HOW CAN YOU JOIN ENS DE LYON

EXCHANGE PROGRAMS

L3, M1, M2
Bilateral agreements, ERASMUS, BCI (Quebec), or ORA (Ontario) for a 1 or 2 semesters study period recognized by the home university. Pre-selection by the home university.

MASTER’S PROGRAMS

M1, M2
Examination of the student’s academic record by a recruitment commission.
Selection criteria: quality of the candidate’s academic profile, motivation and personal project in line with the program content.

RESEARCH INTERNSHIP

M1, M2
Examination of the student’s academic record by the laboratory.
Selection criteria: quality of the candidate’s academic profile, motivation and personal project in line with the program content.

BECOMING A NORMALIEN

L3
Admission through a very competitive exam giving a specific status to successful students.

PURSUING A PHD

3 ways to pursue doctoral studies:
- PhD,
- International Joint Doctorate,
- International Joint Supervision of a doctoral thesis.

LANGUAGE PROFICIENCY

Proficiency in French and/or English is required to be accepted to ENS de Lyon. Contact your department for more information on their specific conditions.

Contact: international@ens-lyon.fr
http://www.ens-lyon.fr/en/
FINDING ACCOMMODATION

ENS DE LYON HOUSING

ENS de Lyon can accommodate some 500 students in its halls of residence, each of them having a washbasin. Priority access for international master’s and exchange students (non-European and newcomers), but depends on the number of available accommodations.

Different types of accommodation: bedrooms, 3, 4 or 5 rooms apartments, with rent ranging from €200 to €450. The campus also features 2 student restaurants managed by the CROUS, one on each site.

Please note that the Housing Office will indicate the type and number of your room when you arrive. More details about the Bonnamour Residence of Debourg Residence of Monod’s campus the number of your room when you arrive. More details about the Bonnamour Residence at Debourg Residence of Monod’s campus.

ON TIMESHEET

ON TIMESHEET

OBTAINING A VISA

You do not need a visa if you are a European citizen (European Economic Area, European Union, and the following countries: Switzerland, Iceland, Lichtenstein, Norway, Andorra, Monaco, The Republic of San Marino, The Vatican City).

In any other case, as regulations may change at any time, please refer to the French embassy or consulate in your home country.

Spring

Summer

Fall

Winter

Preparing for Departure

Before you leave, check the following:

WELCOME DAYS

Upon your arrival, a full Welcome Week will be organized especially for international students: courses in French as a foreign language (depending on your level), cultural activities, administrative information… All you need to know for a perfect start at ENS de Lyon.

This Welcome Week will take place from Wednesday August 23 to Tuesday August 31.

We ask you to arrive between Monday August 23 and Wednesday August 25 to take full advantage of Welcome Week.

BUDGET

You will need at least €700-800 per month to live decently in Lyon. For the first month, you may need more than €1000 to meet expenses related to your arrival.

Be sure to have enough cash in euros, or a way to access funds from a bank machine, to pay for your initial costs such as tuition fees (except for exchange students), insurance, transportation, food, housing, furnishing…

An idea of the cost of living in Lyon:

- A ticket to go to the cinema: €6 or €7 student price;
- A 250g stick of French bread: €0,90 on average;
- A meal at one of the CROUS restaurants: €1;
- Subway-bus: €17,20 for a ten-ticket book valid on the bus, tram and subway (or monthly subscription of €32,50);
- Food: about €300 per month;
- A meal at one of the CROUS restaurants: €1;
- A 250g stick of French bread: €0,90 on average;
- A ticket to go to the cinema: €6 or €7 student price;
- High-speed inter-city train (“TGV” in French) from Lyon to Paris: €50 if you have a card reserved for young students, which also costs €50 a year for subscription. You can buy online “Prem’s” tickets which are much cheaper, but it is a good idea to plan your trip three months in advance.

COMMUNICATION

Make sure you can use your mobile phone or have sufficient means to purchase calling credits in France.

Also, check if your phone is compatible with French SIM cards.

WEATHER

Lyon has a temperate climate. Temperatures and rainfall vary with the seasons.

For more information: www.meteofrance.com.

WHAT TO PACK

TENTATIVE LIST OF DOCUMENTS TO BRING WITH YOU (originals whenever it’s possible):

- passport or national ID card (for EU citizens);
- birth certificate (for non-European citizens, bring the original
- proof of housing in France;
- letter of acceptance to ENS de Lyon;
- French Immigration and Integration Bureau (OFII) form
- health records (in case of serious illness) and your original medical prescription, as well as a French version made out by your doctor in case, for people following a particular drug treatment (pill, medical treatment, etc.);
- proof of financial resources (scholarship certificate, bank statement…);
- French Immigration and Integration Bureau (OFII) form received from the French consulate (for non-EU citizens);
- proof of housing in France;
- diplomas and transcripts (originals translated into French or English).

ITEMS TO BRING WITH YOU:

- power adaptors (for your phone, computer, etc.);
- bilingual dictionary;
- suitable clothing;
- laptop, other devices and their chargers.

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Please note that the residences are not equipped with:
- bed linen (sheets, blankets, pillows);
- cooking utensils.

Access to computer resources is activated upon enrollment at ENS de Lyon through the provision of a personal access code and password. The connection to a personal computer is established using a straight RJ45 cable (not provided).

Telephones are available in the rooms for receiving internal and external calls only. External calls may be made using prepaid cards which use numbers beginning 0 800.

OTHER OPTIONS

Students can opt for other alternatives:
- to be hosted by a French family in Lyon: www.expot-agency-lyon.com;
- to live in an intergenerational cohabitation: http://www.esdes-intergenerations.net/ and “Le Pari Solidaire Lyon”;
- to rent a small apartment in a private student hall: http://www.studilodge.fr/international-student.html;
- flatshare: https://www.appartager.com/.

GETTING A VISA

You do not need a visa if you are a European citizen (European Economic Area, European Union, and the following countries: Switzerland, Iceland, Lichtenstein, Norway, Andorra, Monaco, The Republic of San Marino, The Vatican City).

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HOW TO GET TO LYON

BY PLANE
Lyon – Saint-Exupéry international airport (46 international and 32 national links) is less than an hour drive from Lyon. It can easily and quickly be reached via the Rhônexpress (https://www.rhonexpress.fr/en):
- Departure: every 15 minutes
- Duration: 30 minutes
- Cost: €16.30 per person or €10 if under 25 years old

BY TRAIN
- From Paris Roissy – Charles de Gaulle airport or Paris Gare de Lyon train station to Lyon Part-Dieu or Lyon Perrache train station: 30 high-speed trains daily (two-hour journey);
- From Marseille: 1 hour and 40 minutes.

You may also want to use the Ouigo high-speed train service, which usually operates from/to remote train stations but at a more affordable price (starting price from Paris – Marne-la-Vallée to Lyon – Saint Exupéry: €10).

BY BUS
A broad range of destinations at very affordable prices (starting price from Paris to Lyon: €5):
- Megabus: http://freu.megabus.com/
- Flixbus: https://www.flixbus.fr/
- IDBus: https://www.oui.sncf/idbus
- Eurolines: http://www.eurolines.fr/en
ENS de Lyon is located in the Gerland area of the 7th district of Lyon, near the Pasteur bridge on the left bank of the Rhône.
To rent housing, you need to provide:
- housing insurance (that covers fire and water damage) including civil liability insurance;
- a surety bond from your guarantor (except for students on campus residence of ENS de Lyon). The guarantor is the person who agrees to pay your rent if you are unable to do so. The guarantor must be a French resident and be credit-worthy. International students who do not have a guarantor can use the new rent guarantor scheme called Visale (www.visale.fr);
- a security deposit equivalent to at least one month’s rent.

The deposit will be returned to you if there are no damages to your housing unit and if you have paid your rent and charges;
- an inventory of fixtures at check-in and check-out;
- signature of a tenancy agreement drawn up by the landlord.

To make an appointment, go directly to an agency. Bring:
- your visa,
- your passport,
- your residence permit.

WARNING: you have three months to do the necessary for your residence permit. If you don’t respect the procedure, you will be considered as an illegal resident.

To make an appointment, go directly to an agency. Bring:
- an admission letter established by ENS de Lyon.
- a proof of residence,
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- a surety bond from your guarantor (except for students on campus residence of ENS de Lyon). The guarantor is the person who agrees to pay your rent if you are unable to do so. The guarantor must be a French resident and be credit-worthy. International students who do not have a guarantor can use the new rent guarantor scheme called Visale (www.visale.fr);
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The deposit will be returned to you if there are no damages to your housing unit and if you have paid your rent and charges;
- an inventory of fixtures at check-in and check-out;
- signature of a tenancy agreement drawn up by the landlord.

To make an appointment, go directly to an agency. Bring:
- your visa,
- a proof of residence,
- an admission letter established by ENS de Lyon.

- a surety bond from your guarantor (except for students on campus residence of ENS de Lyon). The guarantor is the person who agrees to pay your rent if you are unable to do so. The guarantor must be a French resident and be credit-worthy. International students who do not have a guarantor can use the new rent guarantor scheme called Visale (www.visale.fr);
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- an inventory of fixtures at check-in and check-out;
- signature of a tenancy agreement drawn up by the landlord.

To make an appointment, go directly to an agency. Bring:
- your visa,
If you are from Quebec, you do not need to sign up for student social security. However, you must present form SE401Q106 to the Primary Health Insurance Fund (CPAM), which will give you a document to present when receiving healthcare services. Your medical expenses will be reimbursed by the CPAM.

COMPLEMENTARY INSURANCE
For better coverage of your medical expenses, you can take out a complementary insurance. You can choose between different student insurances such as:
- SMERRA: https://smerra.fr/
- LMDE: https://www.lmde.fr/
- ADH: https://www.assurances-etudiants.com/

ENGLISH-SPEAKING DOCTORS IN LYON
To help you:

This website provides a list of English-speaking general practitioners and specialists available in Lyon, French emergency numbers, a list of the main hospitals and pharmacies as well as their location. Alternatively, the French social security website (http://www.ameli.fr/) is a mine of information that can provide you with the names and addresses of all practitioners in any city in France (along with the French Yellow Pages).

TRANSPORTATION
Public transportation in Lyon is managed by the TCL:
http://tcl.fr

TICKETS AND PASSES
At each tram stop and subway station, you will find an automatic ticket machine where you can buy tickets and renew your TCL card.

How to create your tcl transportation card (student price)?

Go to a TCL agency (Hôtel de Ville, Bellecour, Gorge de Loup, Perrache, Part-Dieu…) with your:
- ID card or passport,
- ENS de Lyon enrollment certificate,
- Housing certificate in France.

VÉLO’V
Vélo’s is a bicycle sharing system run by the city of Lyon. You can borrow bicycles anywhere, anytime at one of the 350 stations spread across Lyon and Villeurbanne.
Annual subscriptions start from €31 (adults) or €16.50 (below 25 years old). For every journey, they start charging you from the 31st minute (first 30 minutes are free).

https://velov.grandlyon.com/

MULTISERVICE UNIVERSITY CARD
ENS de Lyon is a member of the ComUE Université de Lyon which brings together most of the higher education institutions in Lyon.
All staff and students of the member establishments of the ComUE have a multiservice card. You will be given this card when you enroll at ENS de Lyon. This card can be used to:
- enter the premises of ENS de Lyon;
- pay for food and drinks at the CROUS university restaurants and cafeterias;
- borrow documents from the libraries.

Contact: assistance-badgeo@ens-lyon.fr or by telephone at (04 72 72) 87 78
for the Monod site and at (04 37 37) 65 94
for the Descartes site.
Monod site: GN2-004 ground floor, from 9am to 12pm and from 2pm to 4:30pm (every day except Tuesdays and Thursdays afternoons).
Descartes site: Training building D2.016, from 2pm to 5pm (Tuesdays and Thursdays afternoons).

In case of loss or theft of your multiservice card, inform the Badge Office as soon as possible so that it can be blocked. A replacement will cost €10, payable to the Accounting department, in D2.041 on the Descartes site (in case of theft, you will be required to present a form of proof, and no payment will be applied).
For specific problems with your Izly money card, please contact the Student Welfare Office (CROUS) directly: assistance-izly@crous-lyon.fr. Please note that, after printing your card, you will need to wait 48h to receive an activation email, at your @ens-lyon.fr address.

IT ACCOUNTS
All ENS de Lyon students have access to the Internet through their personalized account.

ENS DE LYON ACCOUNT
Once your registration is complete, you can access your account directly using your student email address: firstname.familyname@ens-lyon.fr.
This account also enables you to access ENS de Lyon’s intranet portal. Do not forget to check your account regularly since all the administrative departments will contact you through this address.

WARNING: use of the ENS de Lyon’s IT resources is subject to compliance with the ENS de Lyon’s Charter of Use for IT resources.

• Read the Charter of Use on ENS de Lyon’s intranet:
http://intranet.ens-lyon.fr/dsi
“Sécurité et légalité” section

UPON ARRIVAL

28
FOOD AND DINING

The campus features 2 student restaurants managed by the CROUS, one on each site, with balanced menus at a low price for lunch time (from 11:30am to 2pm). They are closed on Saturdays and Sundays and during Christmas and summer holidays.

WARNING: Monod’s restaurant will be closed for renovation throughout the year.

To make your day easier:
- pay your meals securely with your Izly card;
- use the Izly app to view and recharge your account;
- use the CROUS mobile app to consult the menus of the day.

AND FOR A SNACK…

Join us every working day from 12:30pm to 2pm and from 6:30pm to 8pm at the “foyer” of Monod site and the “Kfêt” of Descartes site, maintained by the Student Union members.

Coffee, meetings, music and table football guaranteed.

• Locations:
  - Foyer Monod: basement, between the Teaching and the Research buildings
  - Kfêt Descartes: ground floor of building A of the Residence
  - Gerland Cafeteria/ISFA, 50 avenue Tony Garnier, 69007 Lyon

MAIL

Mail is distributed by the Post Office in the mailboxes on the campus residences. Don’t forget to specify your apartment number when you give your address.

It is not possible to receive parcels. Please use specific Pick-up Points (“Points Relais”) for your deliveries.

FIRE SAFETY AND SECURITY

They are provided 24 hours a day on all buildings by 4 security teams who manage, among other things:
- fire prevention by preventive measures,
- drafting and control of fire permits,
- first aid,
- calling the emergency services,
- 1st and 2nd stage interventions,
- evacuation and fire extinguisher training,
- assistance in organizing festive and cultural events,
- video-protection,
- checking of badges, pedestrian accesses and vehicles,
- management of technical alarms.
THE DIDEROT DE LYON LIBRARY

A multidisciplinary library of study and research, the Diderot de Lyon Library provides more than 1.2 million documents at its two sites, Descartes and Monod, and offers access to a wide range of electronic documentation (magazines, ebooks, heritage documents).

On the Descartes site are all the collections of Literature, Languages, Humanities and Social Sciences, collections specialized in education, heritage collections. The library also has a video library and a map library. The collections of the research laboratories in Literature and Humanities are located at the Research Documentation Center (CDR, Research building).

On the Monod site (1st floor, near the Teaching section), you will find Science documentation (Mathematics, Computer Science, Physics, Chemistry, Biology and Earth Sciences).

On the website, you will have access to the catalogue, electronic resources, etc. as well as a presentation of all the library services.

To access the catalogue and the online resources of the Diderot de Lyon Library, go to: www.bibliotheque-diderot.fr.

REPROGRAPHY

PRINTING DOCUMENTS

For small and large quantities of photocopies or for any type of work (printing, binding, etc.), contact the Reprography department and they will tell you what to do.

Discounted rates can be applied depending on the quantity and type of printing.

Prints can be in color or in black and white; various formats are available. You can also have your documents bound.

- Descartes site, Artemisia building, basement, Contact: reprographie@ens-lyon.fr
  Tel. N°: (04 37 37) 60 91 / (04 37 37) 60 92

PRINTING AT SELF-SERVICE POINTS

If you need to print a small number of photocopies, photocopiers are available. On the Descartes site, they are located in D2.023 (Teaching building), in the library of the Descartes site and in the lobby of Building A of the students’ residence. On the Monod site, they are located in the departments. You must have a “Sedeco” card or use your electronic student card. You can buy a card or top it up at Sedeco terminals:

- in the lobby of the Descartes site,
- in the lobby of the Diderot de Lyon Library,
- in the lobby of the Monod site.

AT THE STUDENT UNION OFFICE

Students can print documents free of charge in a self-service room (150/year for Student Union members, 50/year for non-members). To do this, just go to the website: http://impression.bde.ens-lyon.fr.
INFORMATION COMMUNICATION

Use your email address @ens-lyon.fr to receive and communicate information.

TO FIND ALL THE INFORMATION YOU NEED

Website
- international website: www.ens-lyon.fr/en/
ENS de Lyon’s website for international students, teachers, researchers and staff...
- official website: www.ens-lyon.fr
All the latest news about ENS de Lyon (“Agenda” section), training information, researchers’ publications, student life...
- intranet website: https://intranet.ens-lyon.fr
Information about ENS de Lyon, classified ads...
Information on classes, educational information...

IT SERVICES

E-SERVICES
They are accessible from the institutional site of ENS de Lyon: www.ens-lyon.fr/en/ on “E-services Platform”.
Examples: changing your password, accessing your personal/shared documents, sharing large files, checking room reservations, making assistance requests, checking your email and calendar; getting information on the courses...

ASSISTANCE
In the event of a problem with hardware, Wi-Fi or email.
- Contact: http://assistance.ens-lyon.fr
then click on “Direction Systèmes d’Information”

COMPUTER ROOMS
There are computer rooms at your disposal:
- on the Descartes site, the room D2.023 of the Teaching building is equipped with 16 microcomputers connected to the Internet and a photocopier-printer to be used with a Sedeco card;
- on the Monod site, 3 computer rooms are available: room No.001 (ground floor), rooms No.125 and No.171 (1st floor).
These rooms have 60 computers with a Linux system (and a Windows virtual machine), and a file and computational server.
Room No.001 is equipped with a high-capacity printer, co-managed by the Student Union members and the International Division;
- at the Diderot de Lyon Library, there are internet-connected computers for documentary uses. On the mezzanine (Descartes site – competitive room), an office space (Microsoft Office suite) is available; at the Monod site library, about 15 computers are connected to the Internet for documentary use.

CONNECTION TO WI-FI NETWORK
ENS de Lyon has two Wi-Fi networks: Eduroam, a secure platform, and Eduspot, an open platform. You can connect to the Internet anywhere in France from Eduspot points.
WARNING: there is no Wi-Fi in the residences of the Monod site (wired connection); only the residences of the Descartes site are equipped with Wi-Fi.

STUDENTS’ PERSONAL COMPUTERS
The DSI does not provide assistance for personal computers.

LOAN OF TECHNICAL MATERIAL
The ENS Media department can lend you video cameras, camcorders, etc.
- Contact: ens.media.assistance@ens-lyon.fr
Reception desk of ENS Media: ground floor of the Artemisia building, Descartes site
The Information Systems Division can lend you a laptop (Windows System or MacOS) for 2 weeks.
- Contact: Information Systems Division (DSI)
http://assistance.ens-lyon.fr
then click on “Direction des Systèmes d’Information”

IN-HOUSE COMMUNICATION
ENTre nous, the internal newsletter, designed by the Communication department, keeps you updated with all the latest news (upcoming scientific and cultural events, campus life, etc.). You can also find classified ads (rental, purchase/sale...) from students at ENS de Lyon. You receive it every week by email at your @ens-lyon.fr address.

Email
- The information you receive by email can come from different senders:
  - The President: email marked as sent by “Président”
  - The General Director of Services: email marked as sent by the “Direction générale des services”
  - Studies: email marked as sent by “Vice-présidence Études”
- Subscription-based emailing lists:
  - tous.culture@ens-lyon.fr: the Cultural department communicates on all cultural events organized by ENS de Lyon;
  - tous.manifestations.scientifiques@ens-lyon.fr: research and training use the list to announce all scientific demonstrations organized at ENS de Lyon.

SERVICES YOU MAY USE

35
SERVICES YOU MAY USE

To communicate information
The Communication department works in synergy with ENS de Lyon’s departments and student associations to relay and promote the highlights of campus life through the various communication media at ENS de Lyon and its networks. It ensures that the graphic charter on all student documents is respected.
- to promote your events using the different media of ENS de Lyon (website, social networks, screens in entrance halls…), go to the welcome page of the website (www.ens-lyon.fr), “Agenda” section, then click on “Ajouter un événement”.
- to communicate a classified ad, go to the intranet (https://intranet.ens-lyon.fr), “Petites annonces” section;
- to consult the graphic guidelines: on the intranet homepage to the right, click on “Charte graphique et documents de communication”.

Contact : Aude Riom, Communications Director
communication@ens-lyon.fr

PREVENTIVE MEDICINE SERVICE

Monod site:
46 allée d’Italie (close to the fountain, facing the entrance of the CROUS).
Tel. N°: (04 72 72) 85 76
Open from 7:45am to 4:30pm from Monday to Friday 7:45am to noon on Wednesdays.

Descartes site:
ground floor – building D2 (entrance next to the gym entrance).
Tel. N°: (04 37 37) 61 37
Open from 9am to noon on Mondays, Wednesdays and Thursdays 9am to 5pm on Tuesdays and Fridays.

NURSES
Sandrine Tanadre: referent for the students at Monod site,
Virginie de Charentenay: referent for the students at Descartes site,
Myriam Grataloup: referent for the employees and PhD students.

They perform first aid care but also technical, educational and relational care on students and employees. They ensure the follow up of medical record with the doctors; they welcome, listen and if needed, guide towards appropriate medical structure.
It is recommended to contact them by email or to call them before meeting them in order to know their availability and set up an appointment.

PSYCHOLOGIST

Consultations take place at the Monod or Descartes nurse’s office.
They are free, anonymous and last around 45 minutes. The appointment needs to be set up with the nurses:
service.medical@ens-lyon.fr.

DOCTORS

Dr Le Doze and Dr Laporte: referent for employees,
Dr Ronzoni and Dr Basilienne: referent for students.

For the newcomers, you will be contacted by email to set up a medical examination and/or an interview with a nurse during the year. The goal of this appointment is to verify the compliance between your health and your studies/work, to advise and/or guide you towards customized patient care according to your needs. It lasts 45 minutes.

Medical secretary: (04 72 72) 88 13
secretariat.medical@ens-lyon.fr

Liliane Cohen is available every day from 8:30am to noon.

DISABILITY MISSION

ENS de Lyon is committed to supporting students with disabilities. Our aim is to provide appropriate assistance and accommodations to students with a disability or health problem (whether physical or psychological) so they can pursue their studies under the best possible conditions.

Contact : Thibaut Chambriard,
mission.handicap@ens-lyon.fr
STUDENT ASSOCIATIONS

A flurry of student associations plays a key part in ENS de Lyon’s campus life, whether in the fields of culture, arts, sport or humanitarian action. ENS de Lyon also hosts myriad conferences, performances, concerts and exhibitions – exciting events for everyone.

LIST OF THE STUDENT ASSOCIATIONS

- **ALIENS**
  aliens.contact@ens-lyon.fr
- **ARCENSIEL**
  aracensiel.bureau@ens-lyon.fr
- **ASSOCIATION DES ÉTUDIANTS INTERNATIONAUX**
  asset.bureau@ens-lyon.fr
- **ASSOCIATION SPORTIVE**
  sport@ens-lyon.fr
- **BUREAU DES ÉLÈVES**
  bd@ens-lyon.fr
- **BUREAU LUDIQUE**
  bul@ens-lyon.fr
- **CHAMP LIBRE**
  champ libre.production@gmail.com
- **CONFÉRENCES**
  conferenc.bureau@ens-lyon.fr
- **DÉMÉSURES**
  demeasures@ens-lyon.fr EmENSip
- **ENEMSIP’**
  enmsip.ens@gmail.com
- **ENPLASTIK !**
  enplastik@ens-lyon.fr
- **ENSÈNCE !**
  contact@enscene.org
- **ENSEGUDA**
  contact.enseguida@gmail.com
- **ENSEIGNER**
  enseigner@ens-lyon.fr
- **ENTHÈSE**
  enthese@ens-lyon.fr
- **ENVERTS**
  enverts.bureau@ens-lyon.fr
- **FÉDÉRATION DES ASSOCIATIONS DE L’ENS DE LYON**
  federation@ens-lyon.fr
- **I.A.A. INVITATION À L’ANTIQUE**
  invitationantique@gmail.com
- **ITINÉRÉNS**
  itinerens.ens@gmail.com
- **LES SALOPETTES**
  les.salopettes@yahoo.fr
- **ORCHESTRE SYMPHONIQUE DES GRANDES ÉCOLES DE LYON**
  contact.osgelyon@gmail.com
- **POLLENS**
  pollens@ens-lyon.fr
- **REVUE LA GRIFFE**
  lagriffe.redaction@ens-lyon.fr
- **TRENISITOR**
  redaction@trensistor.fr

ASSET

ASSET is the student association for international students. The students take part to our Welcome Week and help our international students in their first steps at ENS de Lyon. They can assist you for administrative formalities for example. ASSET also proposes different events all year long.
All the arts are present throughout the campus, with numerous facilities, associations, staff and external partners to promote artistic events. Some of the different places to produce and discover artistic creations are:

- the Artemisia Gallery that mainly hosts art exhibitions. It is equipped with the best equipment to present artwork (lighting, sound, etc.). The Cultural Affairs department programs events and regularly promotes new exhibits;

- the Kantor Theater is a theater-school that reflects the specificity of ENS de Lyon by combining research and training. It hosts the activities of the Arts section (master class, dramaturgy workshops, etc.), participates in the dissemination of scientific activities (film screenings, seminars, etc.) and offers a creative space for students (ENScène, CNSMD…). The theater’s program, open to everyone, is established by a commission based on a biannual call for projects (in May and November);

By developing the Alumni network, ENS de Lyon fulfills its educational goal: providing expertise and skill sets, education, career development...

Former students are the “memory” of the institution, the network helps to sustain its spirit while opening it up to others.

• Contact: Barbara Vassener, Alumni Office, barbara.vassener@ens-lyon.fr

CULTURAL FACILITIES

At ENS de Lyon, there are cultural activities for everyone (open to all staff and students as well as the general public) created by student associations, training departments and research laboratories.

SPORTS

The sport facilities of ENS de Lyon are available to members 7 days a week. ENS de Lyon has two gyms, one of which is equipped with a climbing wall (100m² with a 10m section of overhang), a tennis court, 2 weight rooms as well as a dance room. Equipment is available free of charge (badminton and tennis rackets, balls,...).

REGISTRATION

Registration to the sport activities will be valid after the payment of the fees and a medical certificate.

SCHEDULES AND BOOKING

- sport activities schedule is available online [http://www.ens-lyon.fr/campus/sport/activites-sportives](http://www.ens-lyon.fr/campus/sport/activites-sportives)
- timeslots between 12pm and 2pm are reserved for the free use of students and staff: indoor football, volleyball, badminton and basketball.
- book facilities at resa.sport@ens-lyon.fr or directly at the site.

SOCIAL WORKERS

For the foreign students, please contact the Social Service of the CROUS:
04 72 80 13 25 – 59 rue de la Madeleine, 69007 Lyon

ALUMNI OFFICE

“Alumni” comes from Latin which literally means “pupil”.

The main activity of the Alumni Office is to identify, organize and connect the Alumni network from the Fontenay, Saint-Cloud and Lyon sites. The Alumni Office works in partnership with the Alumni Association ([http://lyon.normalesup.org](http://lyon.normalesup.org)). Its main activities are:

- the management of the Alumni ENS de Lyon site [https://alumni.ens-lyon.fr/](https://alumni.ens-lyon.fr/);
- the organization of the new academic year conference;
- the development of a professional network;
- the organization of Careers fair (in November): round table discussions for businesses.

Exhibition: Persévérance / Artemisia Gallery Collection / AC Villeurbanne Rhône-Alpes / Photo: Blaise Audoin © ADAGP, Paris, 2018
STUDENT LIFE

CARTE MUSÉES
The Carte Musées gives you full access to 6 local museums for a year (date to date), for both permanent collections and temporary exhibitions. It also gives you discounts to the Musée des Confluences (€6) and the Musée Jean Couty (€4).

CARTE CULTURE
Just like the Carte Musées, the Carte Culture gives you full access to 6 local museums for a year. It also includes a library card available in all public libraries in Lyon for a year.

PASS CULTURE
The Pass Culture gives you access to 4 shows of your choice for the whole year among the 57 cultural institutions in Greater Lyon. It also gives you discounts to the Festival des Nuits Sonores. This pass is for students only, available for €18 with the presentation of your student card.

JEUNES AMBASSADEURS’ PROGRAM
If you are a foreign student and have decided to pursue your studies in Lyon, make the most of your stay by becoming familiar with the rich cultural environment of your host city by meeting major institutional and business leaders thanks to the Jeunes Ambassadeurs’ program.

The program for a Jeune Ambassadeur lasts 6 months (from October to April) during which time the students will form a pair with their “business coach” and attend different events. Also, each student will put together a project linking – econometrically, culturally, scientifically, etc. – France and their home country. This project will be submitted to the association, and the successful ones will be rewarded.

After benefiting from this program, upon return to their home country, the Jeunes Ambassadeurs will be able to communicate on the expertise of the companies and the relations established with their directors, encourage contacts between members of the Jeunes Ambassadeurs network, and facilitate international partnerships by communication information, finding required correspondents, etc.

For more information about the program, check the link: http://www.jeunes-ambassadeurs.com/

CULTURE

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DENTAL EMERGENCIES  
Sundays and public holidays, contact the SAMU paramedics  
Hôpital Édouard Herriot, 5 place d’Arsonval, 69003 Lyon  
Tel. N°: 04 72 11 03 61

ODONTOLOGY FACULTY  
Supervised students from the faculty provide free consultations  
11 rue Guillaume Paradis, 69372 Lyon Cedex 08  
Tel. N°: 04 78 77 86 78

MEDICAL AND PSYCHOLOGICAL SUPPORT CENTERS  
– Le Magdalena: 37 rue de la Madeleine, 69007 Lyon  
Tel. N°: 04 78 58 49 09  
– Espace Gerland: 245 avenue Jean Jaurès, 69007 Lyon  
Tel. N°: 04 37 65 35 13

SOS HELP  
Here for you during this difficult time.  
English speakers living in France  
01 46 21 46 46  
3 pm-11 pm Open daily  
www.soshelpline.org

FOR VICTIMS AND WITNESSES OF ABUSE, HARASSMENT AND DISCRIMINATION  
To make a report to the Référent.es Égalité and Chargé.e de mission Égalité  
signalement.violences.discriminations@ens-lyon.fr

OTHER USEFUL NUMBERS  
MGEN HEALTH CENTER  
44 rue Feuillat, 69003 Lyon  
Tel. N°: 04 72 11 30 09

COOPERATIVE OPTICAL CENTER  
29 quai Victor Augagneur, 69003 Lyon  
Tel. N°: 04 78 62 64 70
LYON CAMPUS
The website for students in Lyon: www.lyoncampus.info
Accommodation: www.crous-lyon.fr

TRANSPORTATION
Public transport in the city of Lyon: www.onlymoov.com
• TCL (subway, tram, bus): www.tcl.fr
• Vélo’v (bike rental): https://velov.grandlyon.com
• Carpooling: www.covoiturage.grandlyon.com
• Bluely (rental of electric vehicles): www.bluely.eu
• Citiz LPA (car rental): https://lpa-city.coop
• Géovélo (bicycle routes planner): www.geovelo.fr
• Coraly (real-time traffic information): www.coraly.com
• Oura (transportation in Rhône-Alpes): www.oura.com

EVENTS, LEISURE AND CULTURE
https://www.lyon.fr/culture
https://www.petitpaume.com
http://lyon.citycrunch.fr

UNIVERSITIES
Université Claude Bernard Lyon 1: www.univ-lyon1.fr
Université Lumière Lyon 2: www.univ-lyon2.fr
Université Jean Moulin Lyon 3: www.univ-lyon3.fr
Université Jean Moune Saint-Étienne: www.univ-st-etienne.fr
THANKS

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École normale supérieure de Lyon
July 2021
International Students

Welcome

2021 - 2022