

How to apply for a PhD 2022-2023

Terms and conditions in 2 steps:

1. At the doctoral school (**academic enrollment**)

Contact the doctoral school to obtain an ID and password for the application SIGED

With these, connect to this application:

- Complete all fields of it
- Upload :
 - Proof that you hold a Master's degree or a diploma granting access to doctoral studies signed or a certificate of examination
 - Photocopy of the entire document constituting proof of funding for the doctoral program (proof of bursary award, signed contract...) OR the application which has been submitted and is awaiting a decision
 - Click on "**submit**"

The application provides an electronic validation of your dossier by the thesis supervisor, the director of the laboratory and then the director of the doctoral school (state 5/6). You can follow the progress of these validations in the SIGED application by consulting your dossier regularly (tab "follow-up of the inscriptions)

2. At the ENS de Lyon : **administrative enrollment, online registration**

Contact the office Bureau du 3ème Cycle to get the link on the application CORIANDRE and an identifier, to enroll your administration registration at the ENS Lyon.

You will have to register online on CORIANDRE these documents :

- Baccalauréat grade report (for the French student ID code (INE)) or any other document with the INE code (if you have been previously enrolled in a French institution of secondary or higher education)
- Curriculum vitae
- Proof of identity:
Photocopy of both sides of your valid French national identity card **OR** the relevant pages of your valid passport
- Photocopy of both sides of your valid resident permit (for students from outside the EU)
- A description of your thesis project dated and signed by the thesis director (this type written document should not exceed a maximum of 2 pages and **MUST** have a title



- A Full copy of source of funding, specifying the monthly amount before income tax and the starting/ending dates of the funding (we need the signed contract in French or in English)
- Proof of payment CVEC ([Contribution Vie Etudiante et de Campus](https://www.etudiant.gouv.fr/fr)): paid to the CROUS only > <https://www.etudiant.gouv.fr/fr>
- Copy of affiliation to the French Sécurité Sociale health insurance scheme or a copy of Carte Vitale Card or a copy of the European Health Insurance Card

For more information please consult [Ulys.fr](https://www.ulyes.fr)

- <https://espace-ulyes.universite-lyon.fr/ulyes/site-anglais/navigation/healthcare/about-health-insurance/>
- Contact information@espace-ulyes.fr

and [Ameli Website](https://www.ameli.fr)

- <https://www.ameli.fr/rhone/assure/droits-demarches/etudes-stages/etudiant/vous-venez-etudier-en-france>

- For an internationally dual PhD (thèse en cotutelle):
 - Request form for the international thesis completed and signed by all members (Cf. [site internet](https://www.ens-lyon.fr/formation/inscription-scolaire/premiere-inscription-en-doctorat) de l'ENSL : <http://www.ens-lyon.fr/formation/inscription-scolaire/premiere-inscription-en-doctorat>)
 - Proof of financial support while your stays in France planned on your first three years of doctoral studies
 - Enrolment certificate from the foreign university
- About an jointly supervised PhD (thèse en codirection): **two original copies** of the co-supervision agreement signed, that you'll send to the Bureau du 3ème Cycle office:

ENS de Lyon
 Service des Etudes et de la Scolarité
 Bureau du 3ème cycle, D2-207, Site Descartes
 15 Parvis René Descartes - BP 7000
 69342 LYON CEDEX 07

Enrollment fees amount :

- Enrollment fees amount for the academic year 2022-2023: **380 €**
- Gap year enrollment fees thesis for the academic year 2022-2023 : **253 €**

Our office will check all the documents and proceed to the validation of your enrollment file. After that you will be invited to paid the enrollment fees online. When the payment will be done, you will be able to upload the school certificate.

**WARNING : You must have completed all of these steps before
 15th NOVEMBER 2022**

If you have not been able to collect all the documents requested before this date, please contact the office Bureau du 3ème cycle : rentree.doctorants@ens-lyon.fr specifying in subject : "Inscription : Name, First name – Doctorate"



